

# U.S. import freight invoice

A sample of a standard Livingston U.S. freight invoice is below, followed by an explanation of the critical fields.



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**INVOICE**

FMC No. 021216 NF

<b>1</b> Date 06/08/15		<b>2</b> Invoice No. 112501414-02	
<b>3</b> Your Reference 787028095		<b>4</b> Terms DUE UPON RECEIPT	
<b>5</b> Our Ref. No. 112501414		<b>6</b> Date 06/08/15	
<b>6</b> To ***DEMO CLIENT*** 1 MAIN STREET ANYWHERE, USA 00000		<b>7</b> PLEASE REMIT TO: LIVINGSTON INTERNATIONAL, INC. IN USA 150 PIERCE ROAD SUITE 500 ITASCA, IL 60143-1222	
<b>7</b> IN CANADA P.O. BOX 5640, TERMINAL A TORONTO, ON M5W 1P1			
<b>8</b> B/L No. / Awb NYKS2410052710		<b>23</b> Description of charges	
<b>9</b> HBL / Hawb No. PANY1407188		Amount	
<b>10</b> Vessel / Flight / 025W		HANDLING CHARGES \$45.00	
<b>11</b> Departure / Date Arrived 7/16/2014 / 8/17/2014		FREIGHT CHARGES <b>22</b> \$425.00	
<b>12</b> Origin <b>13</b> Dest. <b>14</b> Pieces <b>15</b> WT (KGS)		FOREIGN DOCUMENTATION \$30.00	
QINGDAO NORFOLK 4300 23,220		MESSENGER SERVICE \$25.00	
<b>16</b> Cargo Description FROZEN COD FILLETS		FOREIGN INLAND CHARGES \$350.00	
<b>17</b> Entry Number <b>18</b> Entry Date			
- -			
<b>19</b> Contact / Remarks: Our Contact: JOYCE GOODMAN E-Mail: jgoodman@livingstonintl.com Phone: 757-446-1536 ONE COMMERCIAL PLACE, #300 NORFOLK, VA 23510			
<b>20</b>			
<b>21</b> Account Code DEMCLI01		<b>24</b> Please pay this amount -- USD \$875.00 Please remit promptly - Account due upon presentation	
To ensure proper application of your payment include copy of this invoice or note entire invoice no. on your remittance.			
THIS ORDER IS SUBJECT TO TERMS AND CONDITIONS ON THE NEXT PAGE		Thank You for Your Business!	
NOTE: "Upon request, we shall provide a detailed breakout of the components of all charges assessed and a true copy of each pertinent document relating to these charges." (46CFR515.32d)			

## U.S. import freight invoice fields

#	Field name	Description
1	<b>Date</b>	The date the invoice was issued.
2	<b>Invoice Number</b>	A unique number assigned by Livingston to all files. This is the reference number to use when inquiring about a specific invoice.
3	<b>Your Reference Number</b>	The reference number provided to Livingston at time of shipment creation.
4	<b>Terms</b>	Agreed upon Payment Terms (example – Due Upon Receipt).
5	<b>Our Reference Number</b>	Livingston File Number (unique number for each file).
6	<b>Bill To</b>	The name and address of the company that Livingston is billing for the services provided.
7	<b>Remit To</b>	The address where payment for services should be sent – one provided for USA, a second provided for Canada.
8	<b>B/L No / AWB</b>	The Master Bill of Lading number (Ocean or Air) assigned by the carrier.
9	<b>HBL/Hawb No.</b>	The House Bill of Lading number (Ocean or Air) assigned by the carrier.
10	<b>Vessel / Flight</b>	The name of the Ocean Vessel or Air Carrier and either the voyage number or the flight number, depending upon the Mode of Transportation.
11	<b>Departure / Date Arrived</b>	The date (may be estimated) your goods were exported / The date (may be estimated) your goods are expected to arrive.
12	<b>Origin</b>	The name of the port where your goods loaded to be shipped to the U.S.
13	<b>Destination</b>	The name of the port where your goods are scheduled to arrive within the U.S.
14	<b>Pieces</b>	The quantity of goods, as reported by the carrier, being imported into the U.S.
15	<b>Weight (KGS)</b>	The gross weight of the goods being imported into the U.S.
16	<b>Cargo Description</b>	The shipping description received and manifested.
17	<b>Entry Number</b>	Not Applicable (only applicable to Brokerage shipments)
18	<b>Entry Date</b>	Not Applicable (only applicable to Brokerage shipments)
19	<b>Contact / Remarks</b>	The contact information for the Account Representative servicing your account. You should contact this person if you have any questions about your invoice. E-Mail address and Phone number are provided for easy reference.
20	<b>Address</b>	The address of the Livingston office where the billing invoice originated / The address of the Livingston office handling your shipment.
21	<b>Account Code</b>	Each client is assigned a unique account number. This could be a number but most generally will be as in the example (first 3 letters of client name, next 3 letters of client name, then a unique number – example: DEMCLIO1 = Demo Client 01.
22	<b>Description of charges</b>	Description of the service(s) provided by Livingston related to your shipment.
23	<b>Amount</b>	The dollar amount payable for each of the services performed by Livingston.
24	<b>Please pay this amount</b>	The total amount payable on the invoice and the currency in which the funds are payable.

## Charge codes

NGJ charge code	NGJ description	IES codes	IES description
768	Profit Split (Air)	<b>Agent Fee</b>	Agent Fee/ Profit Share
769	Profit Split (Ocean)		
761	Air FOB Charges	<b>Airfob</b>	Air FOB Charges
760	Air Freight	<b>Airfreight</b>	Air Freight Charges
737	AMS Fee	<b>AMS</b>	AMS Filing Fee
727	NGJ Absorb Charges (IFS)	<b>Charges/Charge</b>	Charges Absorbed
728	NGJ Absorb Charges (CSD)		
724	Rental Chassis	<b>Chassis</b>	Chassis Fee
729	Clean Truck Fee	<b>Clean</b>	Clean Truck Fee And Arranging
739	Container Breakdown(Ocean)	<b>Containerb</b>	Container Breakdown(Ocean)
701	Courier (Ocean)	<b>Courier</b>	Document Courier Service
713	Local Delivery/Services (Ocean)	<b>Drayagefee</b>	Drayage Fee
764	Exam Fee (Ocean)	<b>Examfee</b>	Exam Fee (Ocean)
709	Forwarding Fee (Ocean)	<b>Forwarding</b>	Freight Forwarding Services
710	Forwarding Fee (Air)		
725	Freight Storage (Ocean)	<b>Freightsto</b>	Freight Storage (Ocean)
779	Fuel Surcharge (Air)	<b>Fuel</b>	Fuel Surcharge
750	Inland Freight (Air)	<b>Inland</b>	Inland Freight & Services
751	Inland Freight (Ocean)		
791	Insurance	<b>Insurance</b>	Cargo Insurance
762	Ocean Freight	<b>Ocean FRT</b>	Ocean Freight Charges
763	Ocean FOB Charges	<b>Oceanfob</b>	Ocean FOB Charges
781	Pier Pass Container Fee	<b>Pierpass</b>	Pier Pass Processing Fee/Arranging
735	Port Fee (Ocean)	<b>Portfee</b>	Port Fee(Ocean)
723	Peak Season Surcharge	<b>PSS</b>	Peak Season Surcharge
711	THC & Handling Fees (Air)	<b>THC</b>	Terminal Handling Charge
731	THC & Handling Fees (Ocean)		
707	Document Transfer (Ocean)	<b>Transdoc</b>	Transfer of Documents
708	Document Transfer (Air)		
719	UH Container Breakdown (Air)	<b>Uhcontaine</b>	UH Container Breakdown(Air)
740	Wharfage	<b>Wharfage</b>	Wharfage